

2023 Range User Fees and Reservation Policy *

All range reservations are to be made in person at a membership Meeting for Board approval.

All instructors must provide the club with instructor credentials and Certificates of Insurance naming ABSA, Inc. as insured before reservations are approved. All students/attendees must complete a Waiver.

All range rental payments and student fees are to be paid to ABSA, Inc by check or money order within 5 days of range use. You can mail a check (PO Box 22, Littleton 03561) or leave a check in an **Instructor's Envelope** available in the **Welcome Shed** at the gate along with signed Waivers. Please fill out the requested information, insert your check and Waiver (s), and leave it in the locked box in the **Welcome Shed**.

Private Handgun Classes

Up to two students and two hours maximum per class. The fee is \$10 per student. Class is held at the indoor range, square range, or a training bay. No Range reservations are required. The Range is open to the membership.

Indoor Range Reservations

The Indoor Range Building can be reserved for 4 hours for a half day (7am -1pm mornings or 1pm-6 pm afternoons) for \$50 or by the day for \$100. The instructor must appear before the Board for approval. The date and time will be posted on the calendar. The Range is **closed** to the Membership when reserved.

Training Bay Private Class or Reservations

A single Bay can be reserved for \$50 per day. The Bays need to be numbered. The Reservation is approved by the Board and posted on the calendar with the Bay number, time and date. Reserved Bays **only** are closed to the membership. The fee for 3 bays is \$125 per day. The fee for all 5 bays is \$175 per day.

The Training Bays can be used by Instructors with 1-3 students per class for private lessons 1-3 hours at a time with no reservations. The Instructor can use whatever Bay is open at that time. The fee per student is \$10. Other Bays are open to the Membership.

Long Range Reservations

The long range can be reserved by the day for \$200 or by the half day for \$100. A “half day” is 4 hours between 7:00 and 1:00pm or 1:00 pm and 6:00 pm. An appearance at a Board meeting is required to reserve dates. The reservation will be discussed by the Board that evening. Instructors will be notified within 48 hours. The dates and times are posted on the calendar. Range is **closed** to the Membership when reserved. A “closed” sign must be visible at the gate.

Long Range Private Classes

The square range for zeroing in only and a half day (4 hours) long range are included. The fee is \$25 for an hour at the square range with 1-5 students plus \$25 per student for a half day at the long range. (Example: 5 students \$150) No reservation is required. **Shooting area must be designated and walkie-talkies are required.**

The following are examples of two packages that work out nicely for both the range and the instructors:

Rifles Only 5-day Package

Rifles Only uses the indoor classroom for several hours each day as well as the long range for the day. The fee is \$225 per day.

Total for 5 days: \$1125

Cold Bore 2-day Package

Cold Bore Institutions uses the classroom for a few hours, the square range for an hour then a half day at the long range plus another full day at the long range.

Classroom and square range - \$25

Half day long range - \$100

Full day long range - \$200

Total for two days: \$325

Reservation Cancellations

Reservations cancelled within **13 days** of reservation date or no shows are required to pay the full fee.

Reservations cancelled **29 days to 14 days** in advance require half the fee to be paid.

Reservations cancelled **30 days or more** in advance, no fee.

Alder Brook Sportsmen's Association, Inc.

Range Reservation Application for Instructor/Training Classes

Board Meeting Date: _____

Organization/Instructor: _____

Contact Name: _____

Contact email: _____

Contact phone: _____

Class Description(include projected # of attendees):

Range(s) Requested-please include both date and time requested

Indoor Range Building: _____ Date and time _____

Training Bays: _____ How many? _____ Date&time: _____

Bay 1 ___ Bay 2 ___ Bay 3 ___ Bay 4 ___ Bay 5 _____

Long Range: _____ Date and Time _____

Other range/ area: _____

Comments:

Total fees due: _____

Approved by: _____

*approved July 2023 Board Meeting